

## RENTAL FEE SCHEDULE CONT...

### Security Deposit and Down Payment

For facility rentals: A security deposit of \$175 and 25% of the total rental fee as down payment of total is due upon initial approval for all rental facilities in addition to and separate from the full rental total. This must be paid within 3 days of initial contact or else contract becomes void. Full rental total is due the week before the event. If there are no damages during the rental, your security deposit will be refunded.

AV Equipment Technician for Theater	\$70/hr
Cancellation Fee	\$175.00
Servery*	\$85.00 flat rate (Refrigeration space, Food Warmer, Hand Sink)
Projector & Screen	\$70.00
Additional Projector Screens	\$30.00
Use of Television Screens/Presentations	\$30.00/screen
Table Cloth Linen Use	\$20.00/table (\$50.00 fee per damaged linen)
Standard <b>Events Attendant</b> Rate	\$30.00/hr
Standard <b>Facilities Attendant</b> Rate	\$55.00 flat rate

**All fees *Double* if allotted time is surpassed**