



RENTAL PACKAGE

THANK YOU FOR YOUR INTEREST IN KROC RENTALS, PLEASE FOLLOW THE FOLLOWING DIRECTIONS TO AVOID ANY DELAYS IN PROCESSING YOUR APPLICATION. APPLICATIONS MUST BE TURNED IN AT LEAST 3 WEEKS BEFORE REQUESTED RENTAL DATE.

DIRECTIONS:

1. FACILITY RENTALS

- Complete & submit the following pages: **2, 3, 4, and 7.**
- Return all completed forms to Welcome Desk

2. BIRTHDAY PARTY PACKAGE RENTALS

- Complete & submit the following pages **2, 3, 4, 9, and 10.**
- Return all completed forms to Welcome Desk

Once forms are submitted the approval process will begin. Upon the approval of your event, you will be contacted with your contract totals and deposit amount. The Security Deposit and 25% Down Payment must be paid within 3 business days or your contract will become void.

Rental requests are processed every Wednesday; it may take up to 10 business days before receiving approval for your request.

1. RENTAL FEES
2. FACILITY RENTAL FORM
3. PARTY PACKAGE
4. PARTY RENTAL FORM
5. A/V CHECKLIST

Any questions or concerns?

Contact: Event Department Staff Member

707.439.7903



PROPERTY USE AGREEMENT LONG FORM

Permission is hereby granted to _____
NAME OF THE GRANTEE

ADDRESS OF THE GRANTEE

Herein called the "Grantee", for the use of _____
Suisun City Kroc Center - Room Location

for _____
PURPOSE AND ACTIVITY

and no other purpose, during the period commencing on _____
DATE AND TIME

to and including _____ provided that The Salvation Army reserves
DATE AND TIME

the right to terminate the permitted use at any time upon written notice to the Grantee, in which case any deposits will be promptly refunded. All specific terms of this agreement are documented in Ad-dendum A and incorporated here as though set forth in full.

In consideration of the permission herein granted, the Grantee shall, to the maximum extent permitted by law, defend, indemnify, and hold harmless The Salvation Army, a California corporation, its officers, directors, employees, agents, and volunteers from and against all claims, actions, suits, liabilities, loss-es, damages, costs, attorney's fees, expert's fees, and/or any other expenses of every nature and char-acter, including without limitation any injury, loss, or damage to property or person, including death, arising from or in connection with the use of the premises by the Grantee, except that the Grantee's obligations hereunder shall not apply to The Salvation Army's sole negligence or willful misconduct.

Without limiting the foregoing, the Grantee further agrees, to the maximum extent permitted by law, to WAIVE AND RELEASE The Salvation Army, a California corporation, its officers, directors, employ-ees, agents, and volunteers from any and all liability, claims, demands, suit, including without limitation any injury, loss, or damage to property or person, including death, arising from or in connection with the use of the premises by the Grantee, it being expressly agreed that such waiver and release includes negligence on the part of The Salvation Army. The Grantee understands that by its signature below the Grantee gives up its right to sue The Salvation Army.

The Grantee shall furnish evidence of general liability insurance with limits of not less than \$1,000,000 as to each occurrence and \$1,000,000 aggregate, without sublimits unless otherwise approved in writing by The Salvation Army, said insurance to be kept in full force and effect at all times during the terms of this agreement and shall, by endorsement, name The Salvation Army, a California corporation, its agents, employees, and volunteers as additional insured. Such additional insured endorsement shall be furnished with the evidence of insurance described here. The Salvation Army reserves the right to request higher policy limits for higher risk activities. The Grantee shall also furnish an amendment to the policy evidencing an agreement by the insurance carrier that the policy shall be primary to and will not seek any contribution from any insurance coverage (primary, umbrella, or excess) maintained by The Salvation Army, and not be canceled or coverage reduced without first giving thirty (30) days written notice thereof to the Risk Management Department of The Salvation Army, 180 East Ocean Boulevard, 10th Floor, Long Beach, California 90802-4709. The grantee shall also provide an endorse-ment to the policy indicating the carrier has waived any rights to subrogation against The Salvation Army and the other additional insured's listed above.

Grantee Signature: _____ Date: _____

Accepted: The Salvation Army, A California Corporation By: _____ Date: _____



GENERAL RULES FOR PUBLIC USE OF KROC CENTER FACILITIES

PLEASE READ AND INITIAL EACH GUIDELINE

ALCOHOL, DRUGS AND SMOKING

THE KROC CENTER IS A DRY FACILITY. ALCOHOL, DRUGS, SMOKING, VAPING ARE STRICTLY PROHIBITED. **IF ALCOHOL IS PRESENT OR GUESTS ARE INTOXICATED,** OR SUSPECTED OF BEING UNDER THE INFLUENCE OF ALCOHOL OR DRUGS **WILL BE ASKED TO LEAVE.** THE PARTY WILL BE TERMINATED WITHOUT REFUND, NO EXCEPTIONS. SMOKING IS PROHIBITED ON THE KROC CENTER PROPERTY. _____

RESERVATIONS/APPOINTMENTS

AN APPLICATION FOR RENTAL OF ANY OF THE CENTER FACILITIES MUST BE SUBMITTED TO THE RENTAL DEPARTMENT NO LESS THAN 3 WEEKS BEFORE THE DATE OF THE EVENT. ONCE SUBMITTED, YOU WILL BE CONTACTED WITHIN 7-10 BUSINESS DAYS. _____

DOWN PAYMENT/DEPOSIT

A REFUNDABLE SECURITY DEPOSIT OF \$175 PLUS THE DOWN PAYMENT OF 25% OF THE FULL RENTAL TOTAL MUST BE PAID WITHIN 3 DAYS UPON APPROVAL OF THE EVENT TO AVOID AUTOMATIC CANCELLATION. THE REFUND WILL BE REFUNDED BACK TO THE CREDIT OR DEBIT CARD ORIGINALLY USED OR BY CHECK. **PLEASE ALLOW UP TO 21 DAYS FOR THE REFUND TO BE PROCESSED.** THE SECURITY DEPOSIT MAY BE FULLY REFUNDED IF THERE ARE NO DAMAGES TO THE FACILITY. NO CASH REFUNDS ARE GIVEN. IF THE EVENT IS CANCELED BY THE KROC CENTER, YOU WILL BE GIVEN THE CHOICE OF A FULL CREDIT OR A FULL REFUND. FOR ALL CASH PAYMENTS, BILLS MUST BE \$20 OR SMALLER. _____

CANCELLATION FEE/RESCHEDULING FEE/NO SHOW

\$175 FOR ANY CANCELED RENTAL. \$75 RESCHEDULING FEE WILL BE ASSESSED IF A DATE CHANGE IS REQUESTED & ACCOMMODATED. REFUNDS WILL NOT BE GIVEN FOR NO SHOWS. **IF YOU CANCEL THE PARTY 46 OR MORE DAYS PRIOR TO THE BOOKED DATE, YOU WILL RECEIVE YOUR FULL BALANCE, MINUS A \$50 BOOKING FEE. CANCELLATIONS MADE 45-30 DAYS PRIOR TO THE EVENT DAY WILL RECEIVE FULL BALANCE MINUS THE SECURITY DEPOSIT & 50% OF THE BALANCE INCLUDING THE 25% DEPOSIT. CANCELLATIONS 29 DAYS OR LESS WILL NOT BE ELIGIBLE FOR ANY REFUND OR CREDIT. IF THE EVENT IS CANCELED BY THE KROC CENTER, YOU WILL BE GIVEN A CHOICE OF A FULL CREDIT OR FULL REFUND.** _____

SET- UP

SET UP MUST OCCUR WITHIN THE FIRST HOUR IMMEDIATELY PRIOR TO THE EVENT. IF ADDITIONAL TIME IS NEEDED, PLEASE DISCUSS WITH THE EVENT LEAD TO ADJUST RENTAL TIMES. ADDITIONAL CHARGES MAY APPLY, AND CHANGES MAY NOT OCCUR LESS THAN 7 DAYS PRIOR TO THE EVENT. THE ROOM WILL NOT BE AVAILABLE THE DAY OF EVENT UNTIL THE CLIENT OR THE NAME THAT IS ON THE APPLICATION IS HERE TO RECEIVE THE ROOM AND DO A WALK-THROUGH WITH OUR EVENT LEAD. _____

DECORATIONS

DECORATIONS MUST NOT COVER OR OBSTRUCT EXITS. THE USE OF OPEN FLAME CANDLES IS NOT PERMITTED IN THE KROC CENTER. *****ADHESIVES, NAILS, SCREWS, STAPLES, ETC. IN WALLS OR THE FLOORS, WOODWORK OR ON WINDOWS ARE PROHIBITED. NO GLITTER.** ONLY PAINTERS TAPE WILL BE PERMITTED FOR INSTALLING DECORATIONS AND MUST BE REMOVED. INABILITY TO COMPLY WITH THIS RULE WILL RESULT IN WITHHOLDING THE SECURITY DEPOSIT AND DOWN PAYMENT. ANY LEFTOVER DECORATIONS OR FOOD WILL BE DISPOSED AT THE END OF YOUR EVENT. THE KROC CENTER IS NOT RESPONSIBLE FOR DAMAGES OR ACCOUNT OF DECORATIONS. _____

TECHNICAL REQUIREMENTS

THE USE OF ANY DEVICES SUCH AS FIREARMS, LIVE EXPLOSIVES, AND LASERS REQUIRE PRIOR NOTICE AND WRITTEN APPROVAL FROM THE POLICE AND FIRE DEPARTMENTS. OPEN FLAMES ARE PROHIBITED, THE ONLY EXCEPTION WOULD BE STANDARD BIRTHDAY CANDLES WHICH MAY ONLY BE USED FOR BIRTHDAY CAKES. _____

EQUIPMENT USE

BASIC AUDIO IS INCLUDED WITH EACH RENTAL, SUBJECT TO AVAILABILITY, EXCLUDING USE OF THE PROJECTORS IN THE BANQUET HALL, **SUBJECT TO AVAILABILITY, EXCLUDING USE OF THE PROJECTORS IN THE BANQUET HALL AND THE A/V BOOTH LOCATED IN THE AUDITORIUM.** IN THESE CASES, A TECHNICIAN IS REQUIRED. ADDITIONAL FEES APPLY. IN REGARDS TO COMPUTER EQUIPMENT IN THE BANQUET HALL, THE FACILITY HAS A WINDOWS BASED HP COMPUTER, **THERE ARE NO HOOK UPS AVAILABLE FOR PERSONAL LAPTOPS.** _____

CLEAN-UP

EACH GROUP HAS A 30 MINUTE GRACE PERIOD TO CLEAR THE FACILITY. ADDITIONAL CHARGES MAY APPLY IF TIME ELAPSES. PLEASE NOTE THAT IT IS EXPECTED THAT THE ROOM(S) BE LEFT IN THE SAME CONDITION IT AS IN PRIOR TO THE RENTAL. THE KROC CENTER WILL NOT BE RESPONSIBLE FOR EQUIPMENT OR OTHER ITEMS LEFT IN THE BUILDING. APPLICANTS WILL BE SUBJECT TO FORFEITURE OF THE SECURITY DEPOSIT AND DOWN PAYMENT AND ADDITIONAL CHARGES UPON COMPLETION OF THE ACTIVITY FOR VIOLATIONS OF THE CLEAN UP POLICY (I.E., EXCESSIVE SPILLS, OR TRASH ON THE FLOORS, CHAIRS AND TABLES LEFT DIRTY OR DAMAGED, ETC.) _____

SECURITY

ALL GROUPS WHO ARE RENTING ANY OF THE KROC CENTER FACILITIES ARE RESPONSIBLE FOR SUPPLYING SECURITY AT THEIR OWN EXPENSE, AS DEEMED NECESSARY BY THE SALVATION ARMY THE KROC CENTER. _____

INSURANCE/SPECIAL ENDORSEMENT

ALL RENTAL APPLICANTS ARE REQUIRED TO HAVE LIABILITY INSURANCE IN THE AMOUNT OF \$1,000,000 FOR ALL EVENTS **THAT USE THE ENTIRE BANQUET HALL, GYMNASIUM, AQUATICS OR AUDITORIUM.** THE KROC CENTER DOES NOT PROVIDE LIABILITY INSURANCE. CONTACT YOUR INSURANCE AGENCY FOR PRICING. _____

LINEN USAGE

A DAMAGED/ STAIN TREATMENT \$20.00 CHARGE WILL APPLY IF LINENS ARE RETURNED STAINED OR DAMAGED. DAMAGED LINEN NAPKINS ARE \$1/ NAPKIN. NOT INCLUDED IN THE RENTAL FEE. _____

FOOD/CATERING

****FOOD SERVED AT YOUR EVENT MUST BE PROVIDED BY A LICENSED CATERER**.** A COPY OF THE CATERERS LICENSE IS RE-QUIRED. **ALL HOMECOOKED FOOD & POTLUCKS ARE PROHIBITED (UNLESS CARRYING A CATERING LICENCE IN THE STATE OF CALIFORNIA.)** ANY RENTALS THAT REQUIRE FOOD MUST COMMUNICATE WITH THE RENTAL DEPARTMENT REGARDING ARRANGEMENTS FOR YOUR EVENT. (IE: DROP OFF) _____

STAFFING FEE

****STAFFING FEES ARE NOT INCLUDED** IN THE PRICES LISTED IN THE FEE SCHEDULE. IT IS **MANDATORY TO HAVE AN EVENTS ATTENDANT AND FACILITIES ATTENDANT ON STAFF DURING ANY EVENT AT THE KROC CENTER.** NO EXCEPTIONS. **AN ADDITIONAL EVENTS ATTENDANT FEE WILL BE ADDED PER HOUR FOR EACH ADDITIONAL 100 PEOPLE AT THE EVENT.** _____

SUPERVISION OF GUESTS

ALL RENTAL GROUPS ARE RESPONSIBLE FOR SUPERVISING GUESTS (ESPECIALLY CHILDREN) IN RENTAL AREA. DAMAGES TO FURNITURE, CARPETS, WALLS, ETC WILL RESULT IN FORFEITURE OF SECURITY DEPOSIT AND DOWN PAYMENT. DAMAGES OR DISRUPTIONS WILL RESULT IN THE FORFEITURE OF YOUR SECURITY DEPOSIT AND DOWN PAYMENT. PARTY GOERS WILL NEED TO COMPLETE A DAY PASS OR SPECTATOR PASS WITH A VALID ID TO ACCESS THE REST OF THE FACILITY. **PARTIES MUST STAY IN THEIR DESIGNATED AREAS. CHILDREN ARE NOT ALLOWED TO ROAM THE BUILDING.** CHILDREN ARE REQUIRED TO BE WITH A PARENT AT ALL TIMES WHILE IN THE FACILITY IF THEY ARE 12 AND UNDER.

CONDUCT

KROC CENTER EMPLOYEES HAVE THE AUTHORITY TO ADDRESS BEHAVIORS AND ACTIONS THAT ARE NOT ACCEPTABLE IN OUR FACILITY. FAILURE TO COMPLY WITH KROC CENTER EMPLOYEE REQUESTS OF ACCEPTABLE CONDUCT WILL RESULT IN FORFEITURE OF SECURITY DEPOSIT AND DOWN PAYMENT AND IMMEDIATE TERMINATION OF EVENT. CHARGES WILL APPLY FOR MISSING ITEMS THAT WERE BORROWED. CHARGES WILL APPLY FOR EARLY ARRIVAL. RENTALS MUST END NO LATER THAN 1 HOUR BEFORE CLOSING TIME. _____

RENTAL FEE SCHEDULE

ROOM	SQ. FT	CAPACITY LECTURE/ DINNER	MIN. RENTAL (HRS)	SATURDAY RENTAL/ HR	FRIDAY & SUNDAY	WEEKDAY PER HOUR
Spinning Studio (FIT B)	1461	30	1	\$50.00	\$50.00	\$42.00
Party Room	279	15	1	\$35.00	\$35.00	\$30.00
Gymnasium NO BLEACHERS	7010	410/325	3	\$115.00	\$102.00	\$83.00
Gymnasium WITH BLEACHERS	7010	410/325	3	\$135.00	\$115.00	\$96.00
Gymnasium DINNER PARTY	7010	410/325	3	\$170.00	\$170.00	\$138.00
Child Watch Tot Lot* SUBJECT TO AVAILABILITY			1	\$25.00	\$25.00	\$25.00
Aerobics/Dance Studio (FIT A)	1682	35	1	\$50.00	\$50.00	\$45.00
Banquet Hall	2794	150/120	3	\$102.00	\$98.00	\$82.00
• Community Room A VA	998	62/49	1	\$55.00	\$50.00	\$42.00
• Community Room B VV	890	53/40	1	\$55.00	\$50.00	\$42.00
• Community Room C FF	881	47/37	1	\$55.00	\$50.00	\$42.00
Combination of 2 Community Rooms			1	\$95.00	\$85.00	\$70.00
Conference Room	251	13/10	1	\$40.00	\$40.00	\$35.00
Servery*			1	\$85.00*	\$85.00*	\$80.00*
Pre-Function Lobby*	695	32/35	2	\$35.00	\$35.00	\$30.00
Courtyard*			1	\$35.00	\$35.00	\$30.00
Classroom A- Computer Lab	387	34/25	1	\$35.00	\$35.00	\$30.00
Classroom B- Computer Lab	384	34/25	1	\$35.00	\$35.00	\$30.00
Classroom 1- Arts/Crafts	227	18/15	1	\$35.00	\$30.00	\$30.00
Classroom 2- Arts/Crafts	227	18/15	2	\$35.00	\$35.00	\$30.00
Auditorium	8000	300	1	\$210.00	\$160.00	\$130.00
Music & Instruments Room	312	22/16	1	\$40.00	\$35.00	\$30.00
Auditorium Lobby	1255	251		\$30.00	\$30.00	\$30.00

*ADD ON ITEMS ONLY.

RENTAL FEE SCHEDULE CONT...

Security Deposit and Down Payment

For facility rentals: A security deposit of \$175 and 25% of the total rental fee as down payment of total is due upon initial approval for all rental facilities in addition to and separate from the full rental total. This must be paid within 3 days of initial contact or else contract becomes void. Full rental total is due two weeks before the event. If there are no damages during the rental, your security deposit will be refunded.

AV Equipment Technician for Theater	\$70/hr
Cancellation Fee	\$175.00
Servery*	\$85.00 flat rate (Refrigeration space, Food Warmer, Hand Sink)
Projector & Screen	\$70.00
Additional Projector Screens	\$30.00
Use of Television Screens/Presentations	\$30.00/screen
Table Cloth Linen Use	\$20.00/table (\$50.00 fee per damaged linen)
Standard Events Attendant Rate	\$30.00/hr
Standard Facilities Attendant Rate	\$55.00 flat rate

All fees *Double* if allotted time is surpassed



FACILITY RENTAL APPLICATION

Please use this application to submit your request to rent space at The Salvation Army Ray & Joan Kroc Corps Community Center (RJKCCC).

CONTACT INFORMATION

NAME OF GROUP/ORGANIZATION _____

CONTACT NAME _____ TITLE _____

ADDRESS _____ CITY _____

STATE _____ ZIP _____ PHONE NUMBER _____

EMAIL _____

EVENT INFORMATION

DAY(S)/DATE(S) REQUESTED _____ TYPE OF EVENT (BABY SHOWER, WEDDING, ETC.) _____

ACTUAL EVENT TIME _____ : _____ RENTAL START TIME _____ : _____ RENTAL END TIME _____ : _____

NUMBER OF GUESTS EXPECTED _____ WILL FOOD AND/OR BEVERAGES BE SERVED AT THE EVENT? YES NO

IS YOUR EVENT OPEN TO THE PUBLIC? YES NO

PLEASE STATE PURPOSE AND DESCRIPTION OF YOUR EVENT

LIABILITY INSURANCE

Facility users must either provide liability insurance of at least \$1,000,000 naming The Salvation Army as additional insured no later than 10 days prior to the scheduled start time or make other arrangements with the RJKCCC regarding liability coverage. Additional information about insurance option and requirements are available on request.

THE SALVATION ARMY RAY & JOAN
KROC CORPS COMMUNITY CENTER
EXECUTIVE STAFF MEETING

DATE _____

- RECOMMENDED TO DHQ _____
- OTHER _____

BY _____

ACCESS POLICY

The RJKCCC is owned and operated by The Salvation Army. The Salvation Army reserves the right to grant access to its facilities to those groups or individuals whose activities are in harmony with the mission of The Salvation Army and appropriate for family participation.

SIGNATURE _____

DATE _____



CREATE YOUR KROC PARTY

Thank you for your interest in hosting your special event with us here at The Kroc Center. The Kroc Center offers state of the art facilities ideal for hosting any special event. All Kroc parties are for **15 participating guests**. Each additional guest is \$7, which covers the cost for activity participation only.

DIAMOND PARTY PACKAGE - \$450.00

- 3-hour Party
- Includes 2 Activity Choices
- Party Room for 3 Hours
- Dedicated Party Attendant
- Facility Attendant

GOLD PARTY PACKAGE - \$400.00

- 2-hour Party
- Includes 1 Activity Choice
- Party Room for 2 Hours
- Dedicated Party Attendant
- Facility Attendant

PARTY PACKAGES PRICES DO NOT INCLUDE OUR REQUIRED SECURITY DEPOSIT FOR ALL EVENTS

ACTIVITY MENU (1 HOUR/ACTIVITY)

- Rockwall Climbing
- Swimming*
- Gym & Sports Activities: Soccer, Basketball, Volleyball, Interactive Games, KidsFit.
- Kroc Craft Creations: Craft Activities vary. Examples: Mini Piñatas, Foil Art, and more.
- Bounce House (additional \$100.00)

POOL PARTY PACKAGE - \$600

- 2-HOUR PARTY
- 2 POOLS
- 1 SPA
- ACCESS TO POOL PATIO
- FOOD ON DECK
- LIFE JACKETS
- 3 LIFE GUARDS ON DUTY
- 1 DEDICATED EVENT ATTENDANT
- 1 FACILITY ATTENDANT

***Pool Party Rental Form (Page 10) must be signed, completed & submitted with application.**



PARTY REQUEST FORM

To book a party at The Salvation Army Ray & Joan Kroc Center, please fill out and submit this form to our Rentals & Events Department. This request form does not guarantee a party space. A representative from the Kroc Center will contact you to confirm reservation.

CONTACT INFORMATION

PRIMARY CONTACT _____

CHILD NAME _____ CHILD'S AGE (TURNING) _____ MALE FEMALE

ADDRESS _____ CITY _____

STATE _____ ZIP _____ PHONE NUMBER _____

EMAIL _____ KROC MEMBER? GOLD SILVER NOT A MEMBER

EVENT INFORMATION

You will have access to your room for set-up approximately 1 hour prior to part start time.

CHOICE #1 • DATE OF INTEREST (MM/DD/YY) _____ TIME OF INTEREST _____ : _____ - _____ :

CHOICE #2 • DATE OF INTEREST (MM/DD/YY) _____ TIME OF INTEREST _____ : _____ - _____ :

TYPE OF PARTY GOLD PARTY PACKAGE (\$400.00) DIAMOND PARTY PACKAGE (\$450.00) POOL PARTY PACKAGE (\$600.00)

TOTAL NUMBER OF ATTENDEES _____

ACTIVITIES: (SELECT 1 FOR GOLD PARTY, SELECT 2 FOR DIAMOND PARTY)

- ROCKWALL CLIMBING
- SWIMMING
- GYM (SPORTS ACTIVITIES)
- KROC CRAFT CREATIONS
- BOUNCE HOUSE (ADDITIONAL \$100.00)

SPECIAL REQUESTS/NOTES _____

To book a party, please return this form to the front desk. Three weeks notice is required to book parties. Full payment is required at time of booking; charges for additional guests will be collected at the time of the party.

Deposits are required upon contact regarding approval of your event. You have up to 3 days to make this payment or contract becomes void. All pricing and rates are subject to change. No cash refunds are given unless the party is canceled by The Kroc Center.

If you cancel the party 46 or more days prior to the booked date, you will receive your full balance, minus a \$50 booking fee. Cancellations made 45-30 days prior to the event day will receive full balance minus the security deposit & 50% of the balance including the 25% deposit. Cancellations 29 days or less will not be eligible for any refund or credit. If the event is canceled by The Kroc Center, you will be given a choice of a full credit or full refund.

SIGNATURE: _____

DATE: _____



POOL PARTY RENTAL FORM

DATE SUBMITTED _____ SUBMITTED BY _____

TYPE OF EVENT _____ DATE OF EVENT _____ TIME OF EVENT _____ : _____ - _____ : _____

EXPECTED # OF SWIMMERS _____ LIFE JACKETS NEEDED (ADDITIONAL \$20, UP TO 20 AVAILABLE)

IMPORTANT RULES

- Swimwear is required
- Non-swimmers must be in arms reach of an adult
- All flotation devices must be U.S. Coast Guard Approved
- No Photography in the pool area (For Child Safety)
- Toys are not allowed
- Shower prior to getting into the pool

By signing this contract, you agree to inform your party guests of facility rules, to follow all posted pool rules, and to obey the Lifeguards and Lead Lifeguard at all times. Failure to follow the rules may result in losing your deposit.

POINT OF CONTACT _____

P.O.C. IS AN ADULT THAT WILL STAY ON THE POOL DECK FOR THE DURATION OF YOUR PARTY'S STAY IN AQUATICS AND WILL ASSIST WITH ANY COMMUNICATION ISSUES BETWEEN STAFF AND PARTY MEMBERS.

SIGNATURE _____

DATE _____



A/V CHECKLIST FORM

DATE SUBMITTED _____ SUBMITTED BY _____

TYPE OF EVENT _____ DATE OF EVENT _____ TIME OF EVENT _____

Thank you for your interest in hosting your special event with us here at The Kroc Center. The Kroc Center offers state of the art facilities ideal for hosting any special event. Whether a room for conferences, monthly meeting space, a concert, a wedding or birthday party, our spacious rooms provide the perfect setting and fabulous accommodations at competitive rates.

Rentals come with one wireless microphone, one podium, and the use of the house sound system. Additional equipment can be found below with the quantity of available equipment and pricing.

ITEM	DETAILS	RENTAL PRICE	AVAILABLE	ORDERED
MICROPHONE				
WIRED HANDHELD	Shure SM58	\$15.00	3	
	Peavey PVi100	\$27.99	5	
WIRELESS HANDHELD	Shure SM58	\$65.00	7	
Lapel	Shure ULX1	\$75.00	8	
Lavelier	Shure ULX1 And Countryman E6iOW5	\$105.00	8	
Instrument	Shure SM57	\$15.00	6	
	AKG Pro Audio Drum Set	\$45.00	-	
MICROPHONE STANDS				
Boom		\$15.00	5	
Straight		\$15.00	16	
AUDIO MONITORS				
Floor Speaker	EV SX100+	\$40.00	4	
In Ear	Shure PSM900	\$105.00	10	
VISUAL MONITOR	LG 42" TV Monitor	\$45.00	2	
MACBOOK LAPTOP		\$105.00	1	
Clicker		\$15.00	1	
RISERS & STAGE				
Choir Risers	4.5x5.5 (Bottom, Middle, & Top	\$80.00	4	
STAGE EFFECTS				
Slimpar Uplight	Chauvet Slimpar 64 RGBA	\$30.00	-	
		SUBTOTAL		
		TAX		
		GRAND TOTAL		

SIGNATURE _____

DATE _____